Malta Further & Higher Education Authority

EQAVET

Co-funded by the European Union

Continuing Professional Development in VET QA

Modules Development Process

Initial Planning & Scoping

The CPD in Vocational Education and Training (VET) Quality Assurance (QA) was developed based on comprehensive research of VET institutions across Europe, complemented by focus groups to identify gaps, challenges, and best practices. This online Continuing Professional Development (CPD) programme is evidence-informed and designed by experts.

In preparation for the CPD, a questionnaire was distributed to institutions across Europe, followed by focus groups. The resulting report provides an overview of the current state of VET institutions, highlights their main challenges, and presents case studies and examples of best practices. The CPD content is built on the findings of this report, consolidating knowledge and experience from different countries and complementing the outcomes of previous related projects.

Structured into seven distinct modules, the CPD allows participants to select those most relevant to their interests or professional development needs. The CPD promotes key principles in VET, including responsiveness to labour market dynamics, flexibility and progression opportunities, fostering a culture of quality assurance, equality of opportunities, innovation and digital provision, and an inclusive approach.

The programme will be hosted on the newly launched website and delivered asynchronously through a Virtual Learning Environment (VLE), enabling participants to engage with the content at their own pace.

Designing Module Structures

Unit Breakdown: Each module is structured into five learning units.

Learning Outcomes Alignment: Each unit is carefully mapped to the overall module outcomes to ensure coherence and clarity.

Progression Planning: Engaged experts incorporated scaffolding within the modules, allowing learners with diverse backgrounds to progress from foundational knowledge to more advanced applications.

Sequence of Activities: Engaged experts and MFHEA collaboratively defined the sequence of activities, including key milestones and deadlines, to guide the module development process.

Evidence Gathering & Content Development

Personal Expertise: Engaged experts drew on their professional knowledge and practical experience.

Desk Research: Engaged experts located, analysed, and synthesised relevant academic, professional, and grey literature aligned with the modules and learning outcomes.

Stakeholder Engagement: Engaged experts conducted interviews and focus groups with other experts and potential learners across Europe to validate relevance and applicability.

Integration: Engaged experts blended the three strands—expertise, research, and learner input—into coherent module narratives.

Creating Learning Materials

Content Drafting: Engaged experts developed module narratives, case studies, and theoretical explanations.

Multimedia Integration: Within the constraints of Moodle, engaged experts incorporated innovative methods, including:

- Recorded video lectures or interviews
- Downloadable guides, checklists, or templates
- Infographics or diagrams to illustrate key models and concepts
- Accessibility Considerations: Engaged experts ensured that all resources are clear, concise, and visually supportive of diverse learning preferences.

Designing Practical Learner Activities

Active Learning Focus: Engaged experts designed learner activities for each unit to ensure learners can apply theory to practice, including:

- Quizzes
- Case study analysis
- Scenario-based tasks (adapted for online delivery)
- Reflective journaling or peer-sharing tasks
- Practical workplace-based tasks with guided reflection

Quality Assurance & Piloting

Peer Review: Engaged experts cross-reviewed the modules to ensure coherence, accuracy, and consistency.

Refinement: Module materials, activities, and presentations were revised based on feedback to enhance clarity, relevance, and learner engagement.

Implementation & Launch

All modules and units were published on Moodle and made accessible to learners.